

Job title: Community Outreach Specialist (Sulawesi Ethnologue Assistant)

Job duration: 9-12 months

Job description: The Community Outreach Specialist will help establish a network for sharing knowledge about the languages of Sulawesi. This knowledge will be systematically processed and cooperatively reviewed in meetings with all parties invested in understanding the linguistic ecology of Sulawesi. The position requires travel in Sulawesi to recruit the involvement of potential partners one-on-one, and the organization of meetings and conferences.

The Community Outreach Specialist (COS) will work closely with a Suluh partner organization to organize a series of meetings to review information about the languages of Sulawesi published in the Ethnologue—the most authoritative resource on the languages of the world. The COS will make contacts with potential partners to explain the value of their participation in the review process, will help organize trainings for participants, and will facilitate a series of meetings to discuss their findings.

Skills required:

Networking

Comfortable making new contacts and able to establish trust in new relationships

- Patience and persistence in connecting with targeted partners
- Cooperative, respectful and flexible in personal relationships
- Excellent oral communication skills
- Preferably has existing connections and relationships in Sulawesi

Organization

- Detail-oriented in record keeping and communication
- Skilled in managing information in a complex project
- Ability to coordinate multiple projects and events simultaneously
- Demonstrated ability to work independently

Teamwork and flexibility

- Able to work effectively in a multi-cultural team environment
- Demonstrates a creative, goal-driven approach to problem solving
- Must be able to work flexible hours, including some evenings and weekends
- Able to travel extensively within the Sulawesi region
- Enthusiastically supports the vision and mission of Suluh and its partners

Education and other skills

- Preferred Bachelor's degree (or higher) in linguistics, anthropology or sociology; or other evidence of an understanding and appreciation of linguistic diversity and multilingualism
- Basic computer skills, including proficiency in the Office suite (or similar) and e-mail management
- Able to communicate in English, orally and in writing

This position is only for applicants who already have permission to work in Indonesia.

Please send your resume/application ASAP to HRD: petrus-lambe@sil.org